Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PPT Rubric Sheet**

**Intro to Technology Class**

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| --- | --- |
|  | **Requirements Completed for Project** |
|  | Each Slide should have only ONE Topic (1 Point) |
|  | Create a presentation with at least 8 Slides (2 Points each slide) |
|  | Bulleted text keyed in phrases. **Not Sentences** (Use Cue Words) (1 Point) |
|  | Apply one theme to your presentation. (1 Point) |
|  | Include Title Slide, and at lease on other layout within the presentation. (1 Point) |
|  | Added Word Art to at least one slide, on more than 2 slides. (1 Point) |
|  | Inserted one shape from the shape button. (1 Point) |
|  | Inserted a clip art, no more than 3 clip arts per slide. May insert pictures but same rules apply. (1 Point) |
|  | Inserted a text box on one slide. (1 Point) |
|  | Added transitions to **all** slides. (1 Point) |
|  | Added transition to at least one element of the presentation. (1 Point) |
|  | Slides easy to read with color choices and fonts chosen. (1 Point) |
|  | No errors – capitalization, spelling, punctuation. (1 Point) |
|  | Printed presentation in handout form with 6 slides per page in horizontal format. (1 Point) |
|  | Present hardcopy of presentation to Ms. McGrew before giving presentation. (In correct format 5 Points – Wrong format 1 point) |
|  | Present presentation to Ms. McGrew and the rest of the class. (4 pts.) |
|  | Presentation completed by due date given. (2 Points) |
|  | **Total Points earned – Total Points Possible = 40 Points** |

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| --- | --- | --- | --- |
| **Presentation Rubric** | | | |
| **Criteria** | | **Unsatisfactory**  **3** | **Needs Improvement**  **6** | **Satisfactory**  **12** | |
| **Research** | | Limited research, from limited sources | Somewhat well research from somewhat varied sources. | Well researched, from various sources | |
| **Storyboard / planning** | | Limited planning evident | Some planning evident | Planning evident | |
| **Content** | | Lacks detail | Some detail | Good detail | |
| **Technology Use to Demonstrate Understanding** | | Technology use with little purpose | Technology use with some purpose | Technology use with  purpose | |
| **Overall Final Project** | | Inconsistent and inappropriate aesthetics and technical functionality | Somewhat consistent and appropriate aesthetics and technical functionality | Consistent and appropriate  aesthetics and technical  functionality | |