



Step 1: Reduce

## Switching to Electric Hand Dryers

- Installing electric hand dryers in the bathrooms and the break room.
  - This will reduce waste from paper towels. • It will also save money
    - over the long term.





Step 2: Reuse

## Donating Old Computers

• We will be donating all our old computers to local schools.

This will keep the computers out of landfills.





Step 3: Recycle

## Using Recycled Toner Cartridges

- We've found a company that makes recycled toner cartridges.
- About the same price as the ones we currently use.









